

***Centre for Continuing Education Kerala  
Trivandrum***

***Minutes of Meeting***

Minutes of the meeting held at Centre for Continuing Education Kerala, Trivandrum on 20.01.2012 at 3.00 pm, regarding the progress of the construction activities of Institute of Fashion Technology Kerala (IFTK), Vellimon West Po, Kundara, Kollam.

The following officers were present

- (1). Shri. Mohan Abraham, Director, CCEK, Trivandrum
- (2). Shri. Sreekandan Nair, Chairman, Technical Committee,
- (3). Shri, Harimohan, Electrical Consultant,
- (4). Shri. Ajayakumar, Member, Technical Committee,
- (5). Shri, Shirajudeen, Member, Technical Committee,
- (5). Shri. Naveenlal, Habitat Technology Group,
- (6). Shri. Raj Thilakan, Administrative Officer, IFTK
- (7). Shri. P.Lakshmananth, Senior Faculty, IFTK

The following observations may be noted

Regarding the progress of the construction activities of IFTK, a meeting was conducted by Principal Secretary, Govt. of Kerala, with Technical committee members along with Mr. G. Sankar, Chairman, M/s. Habitat Technology Group on .In the meeting M/s. Habitat Technology Group has agreed to complete the construction of ground floor and first floor by 31.01.2012.

The following main items of the works are yet to be completed

- Masonry work
- Doors and windows
- Plastering
- Floor finishing
- Sanitary & water supply
- Electric Wiring
- Painting
- Septic tank
- Rain water pipe etc.

The committee expressed deep concerns on the slow progress of the construction work and non completion of items already agreed upon in time even after releasing the payment.

The defects already noticed in the previous meetings are seen not complied with.

Shri. Naveenlal, Habitat Technology Group informed that the construction activities for ground floor and first floor shall be completed by 20.02.2012.

The water supply and sanitary items estimate has to be submitted by M/s. Habitat Technology Group. Shri. Naveenlal agreed to submit the same on or before 28.01.2012.

The formal application for the internal electrical works has to be submitted by M/s. Habitat Technology Group on or before 27.01.2012.

The formal application for getting the building number from the Panchayat shall be submitted by M/s. Habitat Technology Group on or before 31.01.2012

The present technical committee will approve the extra works already carried out by M/s. Habitat Technology Group.

All the rectification works has to be completed by M/s. Habitat Technology Group on or before 20.02.2012. The present technical committee will visit the IFTK campus on 20.02.2012 and. M/s. Habitat Technology Group will hand over the finished construction work on ground floor and first floor to principal, IFTK in the presence of Technical Committee members.

The estimate for the electrical work for the first floor will be submitted by Habitat Technology Group on or before 22.02.2012.

The present technical committee will be functioning up to 31.01.2012.

The meeting came to a close by 4.30 pm

- (1). Shri. Mohan Abraham, Director, CCEK, Trivandrum
- (2). Shri. Sreekandan Nair, Chairman, Technical Committee,
- (3). Shri, Harimohan, Electrical Consultant,
- (4). Shri. Ajayakumar, Member, Technical Committee,
- (5). Shri, Shirajudeen, Member, Technical Committee,
- (6). Shri. Naveenlal, Habitat Technology Group,
- (7). Shri. Raj Thilakan, Administrative Officer, IFTK

(8). Shri. P.Lakshmananth, Senior Faculty, IFTK